



**Position Available: Disease Intervention specialist (1.0 FTE or 40 hrs/week)**

Department: ASIA-International Community Health Center  
Location: Akron (Primary)/Cleveland(Secondary), Ohio  
Schedule: 1.0 FTE, non-exempt position  
Pay Rate: Based on qualifications

**SUMMARY**

Asian Services in Action (ASIA) seeks a highly motivated and bright individual who possesses a diversified set of skills for the Disease Intervention Specialist (DIS) position at our International Community Health Center. The Primary role of the DIS position is to identify, inform and assure that treatment and follow up care is provided to those at risk of or diagnosed with infectious disease. The DIS will also focus on the patient's needs and provide linguistic and culturally appropriate support with services offered at the clinic.

**DUTIES AND RESPONSIBILITIES**

- Assist in investigating positive laboratory tests of infectious diseases (Hepatitis, HIV, syphilis, Hepatitis, Tuberculosis, Monkey Pox, Covid, etc.) of clinic patients and provide follow up as needed.
- Notify and interview individuals on a case load who are at risk or diagnosed with an infectious disease. Makes primary and partner referrals for testing and treatment and behavioral health as needed.
- Work closely with individuals, providing reminder and motivation to follow through with appointments and treatments.
- Assist patients with Limited English Proficiency or low literacy with paperwork and document required to access medication and medical treatment.
- Demonstrate mindfulness and empathy with patients who are diagnosed with positive diagnosis, history of substance use, mental health concern.
- Follow up with individuals diagnosed to ensure treatment is completed and follow-up testing is done.
- Link individuals diagnosed with HIV, Hepatitis, STIs to medical treatment and community-based supportive services.
- Communicate with healthcare providers, Nurses, as needed to gather additional information.
- Record disease investigation activities in electronic surveillance systems (e.g. ODRS) and track patient, risk factors and labs.
- Record disease investigation activities in patient medical records.
- Provides referral, education, and other risk reduction information about Hepatitis, HIV/syphilis prevention and care services
- Participates in public health emergency (e.g. Covid, Ebola, Monkey Pox etc.) activities as needed.
- Collaborates with internal and external partners on special projects as assigned.
- Attend internal and external meetings related to disease intervention
- Successfully complete the Disease Intervention Specialist training course as part of the orientation process.

- Attend community events related to disease intervention.
- Assist with data collecting and reporting as needed.
- Manage Follow up visits and ensure continuation of care and linkage to community resources.
- Adhere to ICHC's reporting process, clinical procedures client confidentiality policy
- Occasional weekends or weekday evenings for community health promotions activities may be needed.

### **Minimum Qualifications:**

- High School Diploma or GED with minimum of a year experience with public health, social work, health education etc. Bilingual preferred.
- OR no experience necessary with a college degree (Associate's/Bachelors/Master's) from an accredited college/university.
- Valid driver's license and insurance at time of appointment.
- Ability to efficiently multi-task on a daily basis.
- Comfortable with topics related to HIV, Sexually Transmitted Infections, Substance Use disorder.
- Proficiency with use of PC hardware & basic software (i.e., Microsoft office) and email.
- Good customer service, verbal and written communication skills, and effective presentation skills. Good interpersonal relationship skills including cultural sensitivity & competence.
- Proficiency with use of databases (e.g. Excel) for data querying and reporting.
- Must be organized and able to multi-task.
- Must be sensitive to age, sexual identity and orientation; language and/or culture needs of the patients served.
- Works closely with RN and providers and QI team

**Pay Rate:** rate based on qualifications with prorated (depends on actual hours of work) medical and retirement benefits, generous time off package, opportunities for skills/job training and promotions.

### **BENEFITS**

ASIA offers a competitive benefits package that includes personal and holiday paid time off; health insurance; dental/vision coverage, life, and long-term insurance; professional development opportunities; and other incentives. Part-time staff is eligible for pro-rated benefits package based on FTE.

### **CONTACT**

Please send cover letter and resume to [HRManager@asiaohio.org](mailto:HRManager@asiaohio.org).

Visit [www.asiaohio.org](http://www.asiaohio.org). **No phone calls, please.**

*Asian Services in Action promotes equal employment opportunities for all applicants and employees. ASIA will not discriminate against any applicant for employment on the basis of race, color, religion, sex, national origin, veteran status, age, sexual orientation, marital status, or the presence of any sensory, mental or physical disability in any employment practice, unless based on a bona fide occupational qualification. Women, minorities, and disabled are encouraged to apply.*