



Position Available: Bilingual Community Navigator Position  
Department: International Community Health Center-Behavioral Health  
Location: Akron, Summit County, Ohio  
Status: 1 FTE (grant funded, with renewal opportunity)  
Compensation: \$16 to \$20 per hour based on experience and education

### **Summary**

Asian Services In Action (ASIA) is a growing non-profit multi-service agency with two sites (Akron and Cleveland) serving predominantly low-income, limited English-speaking Asian American and Pacific Islander (AAPI) immigrant and refugee populations of all ages. The behavioral health outreach program at ASIA strives to provide culturally appropriate mental health outreach, education, crisis support, and advocacy services. We are currently looking for a bilingual Nepali-English speaker to join our team and play a vital role in promoting mental health awareness in Summit County, Ohio, and beyond.

### **Duties and Responsibilities:**

- € Serve as a bridge and culture broker, fostering connections between ASIA-ICHC, community service providers, and the community; the culture broker identifies with the Bhutanese Nepali community, the Chinese community, etc.
- € Build trust/rapport with members of the community; create partnerships with community leaders such as religious leaders and business owners.
- € Engage in community discussions to understand mental health and substance abuse needs, lead monthly support groups, and use creative communication methods.
- € Advocate for the mental health and substance abuse needs of the community and share community resources with ASIA-ICHC providers, partners, and stakeholders, including the ADM Board.
- € Develop linguistically and culturally appropriate outreach and educational materials such as posters and social media content.

- € Represent the community's voice by attending community events and gatherings, such as meetings and cultural festivals.
- € Receive referrals from community agencies and partners, follow up with clients, and connect them to the right resources to address their socioeconomic needs.
- € Provide interpreting, translation, and needs assessment support to individuals, families, and partner agencies as needed.
- € Maintain accurate work progress records in the established reporting system.

### **Reports To**

A Licensed Independent Social Worker (LISW-S) provides qualified supervision and guidance to navigators who work in the Behavioral Health/Mental Health program.

### **Qualifications**

- Bilingual, fluent in written and spoken English and Nepali. If a candidate speaks any other languages such as Arabic, Swahili, Karen, Vietnamese, Chinese, etc, there will be part-time opportunities available.
- High school diploma or equivalent education background.
- Must be sensitive to the language and cultural needs of the community being served.
- Be flexible and adaptable including working on evenings and weekends [office and community visits are both required during the eight-hour workday].
- Basic computer skills, basic understanding of Zoom, Microsoft 365, and Google Workspace, and the ability to learn new office collaboration tools as needed.
- Detail-oriented, with strong written and oral communication skills.
- Open and eager to learn new things.
- Must pass a criminal background check.
- Valid Ohio State driver's license preferred.

### **Apply/Contact**

To be considered for a bilingual community navigator position, each candidate must submit a cover letter, a resume, and a short essay in both English and Nepali (other language if it applies) discussing why you are interested in this position. These materials should be combined into one PDF document and submitted to [HRManager@asiaohio.org](mailto:HRManager@asiaohio.org) and [fei.li@asiaohio.org](mailto:fei.li@asiaohio.org). The email subject line should be “**ICHC Bilingual Community Navigator: [Your Name Here]**”. Visit [www.asiaohio.org](http://www.asiaohio.org) for more information.

Asian Services In Action (ASIA) promotes equal employment opportunities for all applicants and employees. ASIA will not discriminate against any applicant for employment based on race, color, religion, sex, national origin, veteran status, age, sexual orientation, marital status, or the presence of any sensory, mental or physical disability in any employment practice, unless based on a bona fide occupational qualification. Women, minorities, and disabled are encouraged to apply.